



# EASTINGTON PRIMARY SCHOOL



## Pupil Acceptable Use Policy Agreement

Reference: ICT policy, Esafety policy, Safeguarding policy

## School Policy

New technologies have become integral to the lives of children and young people in today's society, both within schools and in their lives outside school. The internet and other digital information and communications technologies are powerful tools, which open up new opportunities for everyone. These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should have an entitlement to safe internet access at all times.

This Acceptable Use Policy is intended to ensure:

- that young people at Eastington Primary School will be responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.
- that school ICT systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.

*The school will try to ensure that pupils will have good access to ICT to enhance their learning and will, in return, expect the pupils to agree to be responsible users.*



## My Acceptable Use Policy Agreement

I understand that I must use school ICT and internet equipment in a **responsible way**, to make sure that I stay safe and I look after the equipment that I use.

To keep myself safe, I will:

- understand all I do online will be carefully checked
- treat my username and password like my toothbrush – **I will not share it, nor will I try to use any other person's username and password**
- be aware of “**stranger danger**”, when I am talking to others online
- **not give out information** about myself or others when online
- **not meet someone** from online without talking first to my parent or teacher
- **tell an adult straightaway** if I find something online which is worrying or upsetting to me

When online I will:

- **respect other children's work** and will not change or use other people's things online without asking
- **always be polite and responsible** when I communicate with others, treating others as I would like to be treated myself
- **not use pictures or information** about other people without their agreement

I know that:

- I mustn't try to **upload, download or access any materials** which might be dangerous to the school internet system or that might upset others
- I must **tell a teacher about any damage to equipment** however this may have happened
- I will **not open any attachments to emails/messages**, unless I know and trust the person who sent it

When using the internet I know that:

- where work is protected by copyright, **I will not try to download copies** (including music and videos)
- When I am using the internet to find information, I should take care to **check that the information that I access is accurate**, as I understand that the work of others may not always be truthful

If you understand all the information in this Acceptable Use Agreement, please sign the next page to show that you agree to this.